



PREMISES REQUIRED FOR OPENING OF NEW BRANCH

UCO Bank desires to take premises on rent having **800-1000 sq ft** of Carpet area on Ground Floor only including space of ATM. The premises are required within the limits of Chanpatia ,District-West Champaran for opening of new Branch.

The details may be collected from Bank's Zonal Office Patna or Bettiah branch, Bettiah or can be down loaded from UCO Bank's web Site at www.ucobank.com. The last date for receipt of application in sealed cover on prescribed format is 17.03.2025.

Address of Zonal Office-UCO BANK, Zonal Office

4th Floor, Block-A, Maurya Lok Complex

New Dakbungalow Road, Patna-800001

Branch Office- UCO BANK, Bettiah branch

Sharan Sadan

Kavivar Nepali Path

Bettiah-845438


Deputy Zonal Head



यूको बैंक, अंचल कार्यालय, ब्लॉक ए, चतुर्थ तल, मौर्या लोक कॉम्प्लेक्स, न्यू डाक बंगला रोड, पटना - 800001
UCO Bank, Zonal Office, Block, 'A', 4th Floor, Maurya Lok Complex, New Dak Bungalow Road, Patna-800001
फोन /Phone 0612- 2223953, 2222925, 6450671, फैक्स : 0612-2220489 ई-मेल / E Mail : zo.patna@ucobank.co.in



नई शाखा खोलने हेतु परिसर की आवश्यकता

यूको बैंक एटीएम के स्थान सहित भूतल पर 800 से 1000 वर्ग फुट कालीन क्षेत्र वाला परिसर किराये पर लेना चाहता है। यूको बैंक की नई शाखा खोलने के लिए पश्चिम चम्पारण जिला के चनपटिया की सीमा के भीतर परिसर की आवश्यकता है।

विस्तृत विवरण यूको बैंक के पटना अंचल कार्यालय या बेतिया शाखा से प्राप्त किया जा सकता है या यूको बैंक की वेबसाइट www.ucobank.com से डाउनलोड किया जा सकता है। मुहरबंद लिफाफे में निर्धारित प्रारूप पर आवेदन प्राप्त करने की अंतिम तिथि 17.03.2025 है।

अंचल कार्यालय का पता : यूको बैंक,
अंचल कार्यालय, पटना
चौथी मंजिल, ब्लॉक - ए, मौर्य लोक परिसर
नया डाक बंगला रोड, पटना - 800001
बेतिया शाखा का पता : यूको बैंक, बेतिया शाखा
शरण सदन, कविवर नेपाली पथ, बेतिया - 845438

एस पी अचरु
उप अंचल प्रमुख



यूको बैंक, अंचल कार्यालय, ब्लॉक ए, चतुर्थ तल, मौर्य लोक कॉम्प्लेक्स, न्यू डाक बंगला रोड, पटना - 800001
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Details for requirement for Rural/Semi Urban Branches.

UCO BANK
PATNA ZONAL OFFICE

REQUIREMENT OF OFFICE/BRANCH PREMISES

Offers in sealed covers on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 10/15 years or more) their readily available premises in Chanpatia, District: West Champaran area at the following places with the following requisite details.

Branch / Office	Preferred location	Carpet Area (sft.)
Chanpatia	Chanpatia, West Champaran	800-1000

The following terms & conditions, should be complied with, while submitting the offer for the proposed premises:

- Applicant will be required : (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from Competent Authority at their own cost at the time of finalization.
- The offerer must have a clear title of the property.
- Premises should preferably be located on ground floor. There could be few exceptions like premises in Malls, Shopping Centre etc. where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view of and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of Strong Room, Strong Room Doors, and Safe & Lockers Cabinet. Construction for Strong Room as per Bank's specification should be done by the Landlord.
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of Lease Deed.
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc., if imposed, related to the premises.
- The offerer is to provide space for Generator Set and Parking space free of cost.
- The offerer is to provide three-phase power connection with minimum power load required for Bank.

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The sealed cover containing the offer should be marked as "Offer of Premises for UCO Bank" and it should also bear the name, address and contact number of the offerer on the envelop. The offer as above should be submitted in the bank's Zonal Office ,at 4th Floor A Block, Maurya Lok Complex, New Dak Bunglow Road, Patna. within prescribed time schedule. No offer after the closing date will be entertained.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

No brokerage will be paid by the bank.

Zonal Manager

Patna Zone.

Place: Patna

Date: 24.02.2025

Encl :- Details of formalities and documents required for premises.

Note: - Carpet area will not include the followings:

- i) Common areas shared with other co-tenants.**
- ii) Areas covered by walls, pillars.**
- iii) Space covered by toilets, staircase, uncovered verandah, corridor and passage.**



Details of formalities and documents required for premises.

(Advertisement dated 24.02.2025)

- Submit your offer in enclosed form in a sealed cover. Please ensure to submit the same to our office latest by 17.03.2025
- While filing the quotation forms, please ensure to follow, below mentioned instructions:
 - ❖ Submit copy of ownership document along with letter of offer.
 - ❖ You have to submit copy of "NOC" from competent authority.
 - ❖ Fill up all the information asked for in the enclosed form itself.
 - ❖ The form should be put in an envelope and the envelope duly sealed, should be superscribed with "Offer of Premises for UCO Bank".
 - ❖ The envelopes should also bear the name and address, phone no./mobile no. of the offerer.
 - ❖ Separate applications as per prescribed Performa, duly filled, signed & sealed, be submitted in respect of each offer.
 - ❖ The cover, duly sealed, should be addressed to the Zonal Manager, Zonal Office.

Please note that Quotation submitted in other format/paper will not be entertained by the Bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reason.

Encl. Quotation form i.e letter of offer .



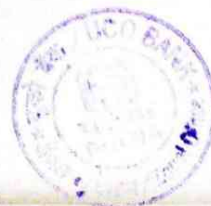
PART – I: TECHNICAL BID FOR _____
[MUST BE MENTIONED ON ENVELOPE ALSO]

Zonal Manager
 Zonal Office
 UCO Bank,.....

Dear Sir,

The details of space which I/we offer to lease out to the Bank are as under:

- 1) Name of owner/s :
- 2) Share of each owner, if under joint ownership :
- 3) Location:
 - a) Name of the building :
 - b) Number of street :
 - c) Ward / Area :
- 4) Building
 - a) Type of bldg. : (Residential/Commercial/Industrial/Mixed : Attach proof)
 - b) Size of Plot: _____ sft., Front Road Width: _____ ft,
 - c) Type of building (Load bearing/RCC/framed structure)
 - d) Clear floor height from floor to ceiling:
 - e) Rentable Carpet area offered to Bank
 - Ground Floor / First Floor (in exceptional cases)
 - f) Specification of construction
 - 1) Floor
 - 2) Roof
 - 3) Walls
 - 4) Doors and Windows
 - 5) Are M.S. Grills provided to windows? Yes/No
 - g) Running water facility available Yes/No
 - h) Sanitary facilities available. Yes/No
 - i) Electricity supply with separate meter available Yes/No
 - j) Parking facility Yes/No.
- 5) The following amenities are available in the premises or I/We agreeable to provide the following amenities: [Strike out which ever is not applicable].
 - i) The strong room will be constructed strictly as per the Bank's specifications and size. Strong room door, grill gate and ventilators are to be supplied by the Bank.



- ii) A partition wall will be provided inside the strong room segregating the locker room and cash room.
- iii) A collapsible gate, rolling shutters will be provided at the entrance and at any other point which gives direct access to outside.
- iv) All windows will be strengthened by grills with glass and mesh doors.
- v) Required electrical power load for the normal functioning of the Bank and the requisite electrical wiring or points will be provided wherever necessary, electric meter of required capacity will be provided
- vi) Electrical facilities and additional points (Lights, fans-power) as recommended by the Bank will be provided.
- vii) Continuous water supply will be ensured at all times by providing overhead tank and necessary taps
- viii) Separate toilets for Gents and ladies will be provided.
- ix) Space for displaying of Bank's sign Board will be provided

6) Declaration:

- a) I/We declare that I am/we are the absolute owner of the plot/building offered to you and having valid marketable title over the above.
- b) The charges /fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me/us.
- c) You are at liberty to remove at the time of vacating the premises, all electrical fittings and fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you.
- d) If my/our offer is acceptable, I/ we will give you possession of the above premises on

I/We agree to execute Lease Deed in Bank's standard format.

My / Our offer will be valid for next three months from the date of offer

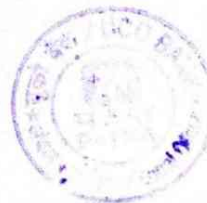
Signature of the offerer

Name: _____

Address: _____

Contract No.: _____
(Must be mentioned on envelope)

Place:
Date:



PART-II FINANCIAL BID FOR _____
(MUST BE MENTIONED ON ENVELOPE ALSO)

Zonal Manager
 Zonal Office
 UCO Bank

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Dear Sir,

I/We offer to lease my/our space in the premises located at _____

(Other details of which are given in Part-I) as following rate:

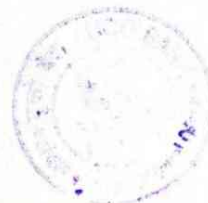
Floor	Carpet area (in Sq. ft.)	Rate (Rs.per sq.ft.)	Total rent per.month. (Rs.)
Ground floor			
First floor			

I/We agree to :

- i) Execute Lease Deed in Bank's standard format.
- ii) Bear all the taxes and cesses related to the concerned premises
- iii) Bear the cost of execution and registration of lease deed.
- iv) To lease the premises in favour of Bank for _____ years plus _____ number of options of _____ years each with _____ % increase in rent at each option.

Any other terms and conditions (Please specify)

Contd...2



Page:2

My/Our offer will be valid for next three months from the date of offer.

Signature of the offerer

Name : _____

Address

Place:

Date

Note:- Carpet area will not include the followings:

- iv) Common areas shared with other co-tenants.
- v) Areas covered by walls, pillars.
- vi) Space covered by toilets, staircase, uncovered verandah, corridor and passage.



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